

# PRE-ENROLMENT SELF- ASSESSMENT FORM

Purpose of this Form This form is used to assess a prospective student's suitability for the chosen course before enrolment. It collects information on the applicant's educational background, work experience, English language proficiency, digital literacy, learning needs, and support requirements. The assessment ensures the student meets course entry requirements, understands the course content and outcomes, and is provided with the necessary support for successful completion, in line with the ESOS Act, National Code, and the Standards for RTOs 2025.

## A. STUDENT INFORMATION

|                       |  |
|-----------------------|--|
| Student Name          |  |
| Student Date of Birth |  |
| Course(s) Applied for |  |
| Agent Name            |  |

## B. CURRENT CIRCUMSTANCES AND FUTURE GOALS/OBJECTIVES

### 1. Education

|                                                                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1.1 List all the formal qualifications and/or competencies you have completed so far (most recent first)                                                                                              |  |
| 1.2 List and briefly describe any informal learning, skills or knowledge gained during your previous studies, work, or personal interest/efforts.                                                     |  |
| 1.3 Have you undertaken any English Language course, test or training other than IELTS preparation? Please provide details, if any.                                                                   |  |
| 1.4 Do you have any special needs which require any specific equipment, disability support, or resources while undertaking your course(s) at Stamford College? If applicable, please provide details. |  |
| 1.5 Did you receive any English Language or any form of academic/learning support in your previous school, college, or institution? If applicable, please provide details.                            |  |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 1.6 Briefly describe your career and/or academic goals/objectives that you aim to achieve within the next 2-3 years (Think in terms of what you would like to do or achieve in the next few years).                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| 1.7 Please describe how your selected course(s) will help you achieve your stated goals and objectives as described in 1.6 above.                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| <b>2. Financial</b>                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| 2.1 Have you reviewed the total estimated costs for your course, including tuition fees, Overseas Student Health Cover (OSHC), learning materials, and approximate living expenses in Australia?                                                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If not, explain why:                                                                                                                                                                                                                                                                                                                              |                          |
| 2.2 Are you confident you have the financial resources to cover these costs for the entire duration of your course (and for any dependents, if applicable)                                                                                                                      | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If not, explain how you intend to cover these costs:                                                                                                                                                                                                                                                                                              |                          |
| 2.3 Please indicate how you will fund your studies and living costs (tick all that apply) (it includes travel costs, course fees, including tuition fees and other applicable fees, Overseas Student Health Cover (OSHC), learning materials, as well as living expenses, etc.) | <input type="checkbox"/> Personal Savings (through own income)<br><input type="checkbox"/> Personal Savings (through gift)<br><input type="checkbox"/> Study Loan from Bank/Financial Institution<br><input type="checkbox"/> Borrowings from friends or relatives<br><input type="checkbox"/> Sponsored by parents<br><input type="checkbox"/> Sponsored by others<br><input type="checkbox"/> Other source: |                          |
| <b>3. Current skills</b>                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| The following are some of the general academic skills that you will need to demonstrate during your studies. Please tick the box on that most accurately reflects your current skills.                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
|                                                                                                                                                                                                                                                                                 | Confident                                                                                                                                                                                                                                                                                                                                                                                                     | Need Support             |
| I can easily read my textbook/guide/learning materials in English                                                                                                                                                                                                               | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> |
| I can understand and summarise a text (for example, writing a brief summary of what you have read, in your own words)                                                                                                                                                           | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> |
| I can give a brief presentation or a talk in front of the class                                                                                                                                                                                                                 | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> |
| I can learn new words and vocabulary easily                                                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> |
| I can understand my trainers/teachers when they speak in the class and take notes for my own reference                                                                                                                                                                          | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> |

|                                                                                                                    |                          |                          |
|--------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| I can understand graphs and charts and summarise in own words                                                      | <input type="checkbox"/> | <input type="checkbox"/> |
| I can calculate percentages and fraction                                                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| I can generally understand data in a table (for example, survey data) and can summarise in own words               | <input type="checkbox"/> | <input type="checkbox"/> |
| I can organise my time for work and study                                                                          | <input type="checkbox"/> | <input type="checkbox"/> |
| I can work in groups with my classmates                                                                            | <input type="checkbox"/> | <input type="checkbox"/> |
| I can fill forms and write emails/letters to communicate with my teachers and college administration when required |                          |                          |

#### 4. Digital Literacy Skills / Status

The following are some of the digital literacy skills that you will need to demonstrate during your studies. Please tick the box on that most accurately reflects your current skills.

|                                                                                                                                                                                                                                                                                                | Confident                | Need Support             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| I can access and navigate a Learning Management System (LMS) such as Moodle or Canvas or aXcelerate                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> |
| I can use email with attachments and hyperlinks                                                                                                                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |
| I can participate in video conferencing platforms (e.g., Zoom, Microsoft Teams)                                                                                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |
| I can upload and download files from the internet or LMS                                                                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| I have regular access to a reliable computer/laptop and internet connection (for students currently outside Australia – you may answer based on your current situation in home country and seek help from your trainer and/or support staff when you are in Australia and if you need support) |                          |                          |

#### C. STUDENT DECLARATION

I declare that: • I completed this form myself and all the information provided in and with this form is true, accurate and complete representation of myself and my history, and does not include any false or misleading information.  
• I am a genuine temporary entrant and genuine student.  
• The course I have chosen to student at Stamford College is my decision and not influenced by my Agent.

I understand that giving false or misleading information is a serious offence under Australian Law and will impact negatively on my application to study in Australia.

|                   |  |
|-------------------|--|
| Student Signature |  |
| Student Name      |  |
| Date              |  |

| ADMIN USE ONLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <p>Note: This Pre-Enrolment Assessment Form is to be used in conjunction with the International Student Application Form and the Genuine Student (GS) Assessment Form. Together, these documents form the complete pre-enrolment and suitability assessment record for each international student, as required under the ESOS Act, the National Code, and the Standards for RTOs 2025. All three forms must be retained in the student's file for compliance and audit purposes.</p> |                                                          |
| Received by                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| Reviewed by                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| Review date                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| Notes and Comments from the Analysis (if any)                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| Any identified special support needed?<br>(LLND support will be assessed separately in the LLND testing as well. Any identified support here needs to be read in conjunction with the LLN assessment & digital literacy test report, and the support will be designed accordingly)                                                                                                                                                                                                   |                                                          |
| Student Interview Needed?                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Notes and Comments from the interview (if any)                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| Recommendations and Further Actions                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| Reviewer Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |