

Deferment, Suspension and Cancellation of Enrolment Form

About this form

This form is to be utilised for Deferment from studies, Suspension of Enrolment and Cancellation of Enrolment. Standard 9 of National Code 2018 allows student, to defer or suspend their studies on compelling and compassionate grounds, Misbehaviour by the student, failure to pay required fees to the College, not satisfactory attendance and course progress. Student need to fill this form and submit this form to the Student Support Officer with supporting documents. Academic Manager will review your request and may approve or cancel your request. The Administration team of Stamford College will inform you the result of your request within 20 days of your application.

Student details

Full Name	Click or tap here to enter text.
Student Id	Click or tap here to enter text.
Date of Birth	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.
Address	Click or tap here to enter text.
Course Enrolled	Click or tap here to enter text.

Student request for

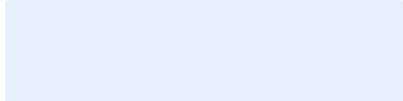
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|--------------------------|--------------|--|---|
| ☐ | Deferment | Start Date: Click or tap to enter a date. | End Date: Click or tap to enter a date. |
| | | Supporting Documents Attached ☐ Yes ☐ No | |
| ☐ | Suspension | Start Date: Click or tap to enter a date. | End Date: Click or tap to enter a date. |
| | | Supporting Documents Attached ☐ Yes ☐ No | |
| ☐ | Cancellation | Course End Date: Click or tap to enter a date. | |
| | | Supporting Documents Attached ☐ Yes ☐ No | |

Reason for Deferment / Suspension / Cancellation

Provide a brief reason for your request

Student Declaration

- a) I declare that the information supplied by me to support my application is correct and complete. I am aware that my deferment or
- b) suspension from my studies will be reported to ESOS agency and Department of Home Affairs. I am aware that my deferment or
- c) suspension from my studies may affect my Student Visa. I am aware that the decision to grant my deferral, suspension, or
- d) cancellation of enrolment may affect my Student Visa. Where my application to defer, suspend or cancel my enrolment is for period more than 28 days, I may be required to return to my home country unless approved by the Department of Home Affairs.
- e) I am aware that after Deferment or Suspension of my studies, I will not be able to complete my course on the proposed course end date as mentioned on the original CoE given at the time of Enrolment. I will be issued with a new COE with the extended study period to allow me to complete my course. It is my responsibility to arrange visa for the extended period with Department of Home Affairs.
- f) I am aware that I have to clear all my dues with Stamford College to seek approval for my request of deferral, suspension or cancellation.

Student Name	Click or tap here to enter text.
Student Signature	
Date	Click or tap to enter a date.

For Office Use Only

Documents Submitted	☐ Yes ☐ No
College dues cleared	☐ Yes ☐ No
Updated Axcelerate	☐ Yes ☐ No
Updated PRISMS	☐ Yes ☐ No
Issued Deferment / Suspension / Cancellation Letter on	☐ Yes ☐ No
Updated Training Plan	☐ Yes ☐ No
Stamford College Officer Name	Click or tap here to enter text.

CEO / Academic Manager Action

Action ☐ Approved ☐ Not Approved

Reason for the Decision

Click or tap here to enter text.

Signature of CEO / AM

Date of Approval

Click or tap to enter a date.